

Approved.
Chairman of the Organizing Committee
International Trans-Caspian
Career Olympiads

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REGULAMENT OF THE INTERNATIONAL TRANS-CASPIAN CAREER OLYMPIAD FOR SCHOOLCHILDREN.

1. General provisions.

1.1. The Regulations of the International Trans-Caspian Career Olympiad for Schoolchildren (hereinafter referred to as the Regulations) are developed in accordance with the Charter of the International Trans-Caspian Career Olympiad (hereinafter referred to as the Charter of the Olympiad).

1.2 The International Trans-Caspian Career Olympiad (hereinafter referred to as the Olympiad) is held annually in the countries of the South Caucasus and Central Asia, including: Armenia, Azerbaijan, Georgia, Kazakhstan, Kyrgyzstan, Uzbekistan, Russia, Tajikistan and Turkmenistan.

1.3 The Olympiad is organized for students of 9-11 grades of Secondary school in the following profiles: "economics", "medicine", "technology", "computers", "social sphere".

1.3 Participation in the Olympiad is individual and is possible for several profiles.

1.4 The Olympiad Organizing Committee (hereinafter referred to as the Organizing Committee) shall be created to organize and conduct the Olympiad. The Organizing Committee shall form the governing structures in accordance with the Regulations of the Olympiad by November 15 of the current year.

1.5 Decisions of the Organizing Committee shall be made by a simple majority of votes in the presence of at least 2/3 of the approved membership.

1.6. The Chairman (co-chairmen) of the Organizing Committee of the Olympiad shall approve the composition of the Methodical Commission and Jury staff, Appeal Commission, appoint their chairmen (if necessary - deputy chairmen).

1.7. Olympiad tasks shall be developed by the Methodical Commission in accordance with the state educational standard of secondary (complete) general education of CIS countries.

1.8. The number of task variants used during the qualifying stage of the Olympiad shall be not less than the number of days of the stage at all sites. The final stage of the Olympiad shall be held on the same day and at the same time at all venues.

1.9. The official Olympiad portal is available on the Internet at the address: www.careerolympiads.com (hereinafter referred to as the Olympiad portal) and is maintained by the Organizers defined by the Olympiad Regulations. Registration schedules for the qualifying and final stages, tasks, official decisions, round results, lists of participants, other

official information are published on the Olympiad portal. All other sources of information, in case of contradictions, are of secondary importance; the information published on the Olympiad portal has priority.

1.10. The Olympiad is organized in two stages:

- the qualifying stage is held remotely, by using the resources of the Olympiad portal with the use of distance education technologies;
- the final stage is also held remotely, but in specially designated premises under the guidance of organizations specializing in examinations and Olympiads (synchronous proctoring). For this purpose, the Organizing Committee of the Olympiad concludes agreements with such organizations in each of the countries of the South Caucasus and Central Asia

1.11. The specified dates of the qualifying and final stages of the Olympiad shall be announced on the official website of the Olympiad, taking into account the following deadlines of the events:

- 1) Registration of participants for the qualifying stage is held annually from September 15 to December 30.
- 2) Qualifying stage: from December 1 to December 31, 2022.
- 3) Verification of works of the qualifying stage: from January 10 to January 20.
- 4) Publication of the lists of winners and runners-up of the qualifying stage on the Olympiad website: January 25.
- 5) Appeal (in remote format): from January 25 to January 31.
- 6) Registration of participants for the final stage: from February 1 to February 15.
- 7) Final Stage: from February 20 to March 20.

1.12. The start and end times of the Olympiad events are specified in the Rules and schedules of the Olympiad in local time. The Rules and schedules of the Olympiad are posted on the Olympiad portal. In case any conditions of the final stage of the Olympiad, established by these Rules, are changed, the Organizing Committee shall make all necessary efforts to inform the participants of the final stage of the Olympiad about these changes in time by posting the relevant information on the official Olympiad web-portal and by other possible ways.

1.13. Participation in the Olympiad is paid. The fee in the amount of 20 USD shall be paid before participation in the Olympiad.

2. Registration.

2.1 A participant of the Olympiad should first of all familiarize himself with the Olympiad Procedure, Olympiad Regulations, Rules of Procedure, Regulations on Appeals. All these materials are published on the Olympiad portal.

2.2 Registration for each stage of the Olympiad is a mandatory condition for participation in the Olympiad. Schedules of registration for the qualifying and final stages are published on the Olympiad portal.

2.3 To participate in the qualifying stage of the Olympiad, the participant must register on the Olympiad portal, providing accurate information about himself/herself:

- a) surname, first name;
- b) date of birth;
- c) school number;
- d) grade;
- e) country
- f) city;
- g) e-mail address;
- h) profile of the selected Olympiad;

2.4 After registration the participant gets access to his personal cabinet. The functions of the personal cabinet of the Olympiad participant are:

- 1) storing data: a) about the participant; b) his/her participation in the Olympiads; c) results of participation, including prizes;
- 2) receiving Olympiad tasks;
- 3) receiving the results of participation in the Olympiad;
- 4) sending an appeal against the results of the Olympiad, if necessary;
- 4) receiving information about received files with task solutions and appeals accepted for consideration.
- 5) access to test tasks, study materials, sample questions used in previous Olympiads.

2.5 The winners of the qualifying stage get access to the final stage of the Olympiad. Registration for participation in the final stage is done from the participant's personal cabinet;

2.6 When registering for the final stage of the Olympiad, the participant must additionally indicate in his/her personal account the information about the participant's identity document (type of document, series, number, date of issue and name of the issuing authority), as well as attach his/her photo and electronic copies of the documents that confirm the information entered.

2.7. The Olympiad Participant who has submitted false personal data during registration may not be allowed to participate in the Olympiad. Re-registration on the Olympiad portal is not allowed.

3. Rules of participation in the Olympiad

3.1 The Career Olympiad is held for students of 9th, 10th and – 11th grades with an 11-year education program. The Olympiad shall be held online in two stages - qualifying (hereinafter - the qualifying stage) and competitive (hereinafter - the competitive stage).

3.2 The Olympiad tasks for each profile include 45 questions on three school subjects, 15 questions of each.

Including:

- economic profile - includes questions from the curricula of mathematics, computer science and geography.

- technical profile - includes questions from the curricula of mathematics, physics and computer science.

- Medical profile - includes questions from physics, chemistry and biology curricula.

- social profile - includes questions from computer science, geography and history curricula.

- computer science profile – includes questions from the curricula of mathematics, Informatics and English language.

3.3 Each question has four answers, one of which is correct.

3.4 All questions have 60 minutes to answer. After 60 minutes the program will automatically shut down. And scoring will be done only for those questions that have been answered.

3.5 The participants of the Olympiad are provided with training materials for preparation for the Olympiad on the Olympiad portal. The preparation is accompanied by online consultations of teachers. The preparation session includes a set of tasks covering all sections of the profile program for the selected block of subjects. The number of attempts to pass the training session is not more than 10. The points for the preparatory session are not taken into account when summarizing the results of the qualifying stage.

3.6 The organizers of the Olympiad, no later than 15 working days before the beginning of the qualifying stage of the Olympiad, announce the dates and terms of the Olympiad stages and activate the online registration of students. All possible changes in the set dates and deadlines are made in advance and published on the website in the news section. Participation in the Olympiad is voluntary and paid.

4. Qualifying stage

4.1 The tasks of the qualifying stage are posted on the Olympiad portal. Only registered participants have access to them. The solutions of the qualifying stage tasks are accepted for checking only through the participant's personal account on the Olympiad portal.

4.2 The start and end times of the qualifying stage of the Olympiad are published on the Olympiad portal.

4.3 Information about the receipt of the task answers by the Organizing Committee is posted in the participant's personal cabinet. The task answers of the participants are automatically encrypted by the technical means of the website.

4.4 The task answers submitted after the official deadline of the Olympiad will not be considered.

4.5 The task answers of the participants of the qualifying stage are not reviewed, copied and sent to the participants or other persons.

4.6 The answers to the qualifying stage tasks are published on the Olympiad portal not later than January 25.

4.7. Not later than January 25, preliminary results of the qualifying stage, determined by the jury based on the results of the examination of the participants' task answers, are posted in the participant's personal cabinet on the Olympiad portal. The Organizing Committee does not send the results by e-mail and does not inform the participants about the results in any other way than by using the technical means of the Olympiad portal.

4.8. The participant has the right to appeal against the preliminary results of the qualifying stage in accordance with the Regulations on Appeals.

4.9. The Organizing Committee shall approve and post on the Olympiad portal the results of consideration of the participants' appeals and the lists of winners of the qualifying stage of the Olympiad not later than January 31.

4.10. After summarizing the results, the Organizing Committee approves the list of winners, which is posted on the Olympiad website, for their invitation to the final stage.

5. Final stage.

5.1 The winners of the qualifying stage of the Olympiad are allowed to participate in the final stage of the Olympiad.

5.2 The time and detailed information about the final stage of the Olympiad will be published on the Olympiad portal.

5.3 The participants of the final stage must fill in the participant's questionnaire in their personal cabinet on the Olympiad portal. The questionnaire must contain an electronic copy of the identity document (with the participant's photo).

It is not allowed to make changes to the questionnaire after the specified deadline without the approval of the Organizing Committee.

5.4 The identity document of the participants who have reached the age of 14 is a passport. For participants under 14 years of age, the identity document is a birth certificate.

5.5 Registration for the final stage shall be conducted by the participant in person at the local Examination Centers in accordance with the information posted on the Olympiad portal. To register for the final stage, the participant shall submit the following documents (previously attached electronically to the Final Stage Participant Questionnaire in accordance with p. 4.3):

a) the original of the identity document;

b) original certificate from the educational institution confirming the status of the participant;

5.6. Failure to match the data of the questionnaire of the participant of the final stage and the actual data documented during the personal registration for the final stage of the Olympiad serves as a basis for disqualification of the participant.

5.7 After registration, the participant is given the Olympiad schedule and a personal registration card (badge) with his/her surname, first name, patronymic, participant status and Olympiad symbols.

5.8 On the day of the final stage of the Olympiad the following order of participants' entrance to the building shall apply:

5.8.1. The entrance of the participants to the building where the Olympiad is held starts not earlier than 60 minutes before the start of the final stage of the Olympiad.

5.8.2 When entering the building, the participant shall present his/her identity document and participant badge.

5.8.3 Parents and accompanying persons are not allowed to enter the building. Participants shall hand in their outer clothing, bags, means of storage and transmission of information and other electronic devices.

5.8.4 In the auditorium a participant is allowed to carry a transparent plastic bottle (not more than 500 milliliters) with non-carbonated mineral water.

5.8.5 The time of the Olympiad starts from the moment of announcing the tasks of the Olympiad.

5.8.6 After the announcement of the Olympiad tasks the entrance of the participants to the building and classrooms is stopped. Late participants are not allowed to participate in the Olympiad.

5.9. The final stage of the Olympiad shall be held according to the following procedure:

5.9.1 Each participant of the Olympiad is assigned a separate place with a computer connected to the Internet with access only to the Olympiad portal.

5.9.2 During the Olympiad, the participants are prohibited to have with them communication means, electronic-computer equipment, photo, audio and video equipment, reference materials, written notes and other means of storing and transmitting information, except for those allowed by the Organizer of the Olympiad and special technical means for the participants with disabilities.

5.9.3 During the Olympiad the participants are not allowed to communicate with other participants or third parties, except for the representatives of the Organizing Committee or persons appointed by them.

5.9.4 In order to ensure the participants' compliance with the provisions of the Regulations and Rules of the Olympiad, metal detectors may be used in the classrooms where the final stage is held, audio, photo and video recording of the Olympiad process is possible.

5.9.5 The participant has the right to ask a question to a member of the Organizing Committee by raising his/her hand. The requirements of the members of the Organizing Committee related to the conduct of the Olympiad are for the Participant.

the Olympiad are mandatory for the participant.

5.9.6 The participant may leave the auditorium during the Olympiad only once with the permission of a member of the Organizing Committee and accompanied by the person on duty in the auditorium, during the period set by the Organizing Committee or persons appointed by the Organizing Committee.

5.9.7 The participants of the Olympiad who violated the norms of the Olympiad Regulations and these Rules during the final stage of the Olympiad may be removed from the auditorium. The fact of the respective violation and removal of the Olympiad participant from the auditorium shall be recorded in the Act signed by the Organizing Committee members present in the auditorium.

5.9.8. After the announcement of the end of the final session of the Olympiad, the participant must also finalize his/her answers and log out of the Olympiad site.

5.10. The preliminary results of the participants of the final stage of the Olympiad, determined by the jury according to the results of the examination of the participants' works, are published on the Olympiad portal.

5.11. The Olympiad participant has the right to appeal against the results of the final stage in accordance with the Regulations on Appeals against the Results of the Olympiad.

5.12. The application for appeal (hereinafter referred to as the application) shall be submitted by the participant of the Olympiad after the publication of the preliminary results of the final stage within the established appeal deadlines.

5.13. After the appeals committee has considered the appeals against the results of the final stage, the Olympiad Organizing Committee shall approve the final results of the appeals and the final results of the final stage of the Olympiad. The results of consideration of the participants' appeals and the lists of winners and prize-winners of the final stage shall be published on the Olympiad portal.

6. Annulment of the results of the Olympiad participants.

6.1 The task answers of the Olympiad participants who have violated the norms of the Olympiad Regulations and these Rules can be canceled by the decision of the Olympiad jury at any time during the Olympiad.

6.2 The unconditional grounds for annulment of the works of the Olympiad participants are:

a) placement of false personal data by the participant of the Olympiad during registration;

- b) determination of the fact of borrowings or other signs of non-self-autonomous fulfillment of the Olympiad tasks in the answers list of the participant;
- c) removal of a participant from the auditorium during the final stage of the Olympiad in accordance with the procedure established in p. 4.9.7
- d) unworthy behavior of a participant, expressed in violation of ethical rules, insults and other actions humiliating the honor and dignity of other persons.

6.3 If the Jury decides to annul the participant's results, it shall exclude him/her from the number of participants of the corresponding stage of the Olympiad. In this case no additional decision of the Jury or the Organizing Committee of the Olympiad is required.

7. Procedure for determining the winners and prize-winners of the Olympiad.

7.1 Before the start of the Olympiad, prizes and awards for the winners in each profile of the Olympiad shall be published on the Olympiad portal. These include:

- preferences in entrance exams to the universities-partners of the Olympiad, including exemption from exams;
- scholarships from universities;
- vouchers to international language camps (at the participant's choice);
- prizes in various nominations in the form of computers, laptops;
- grants for online language classes;
- grants for additional classes.

7.2 Sponsors are the partners of the Olympiad - foreign universities, charitable foundations, public organizations, well-known companies and individuals. The winners of the Olympiad are also awarded a diploma of the first degree. The winners of the Olympiad are awarded a diploma of the second or third degree.

7.3 Based on the sum of points of the first (qualifying) and second stage (competition) of the Olympiad, a rating table of each participant is formed, ranked by points. On its basis the winners and prize-winners of the Olympiad are determined according to the criteria approved by the Organizing Committee.

7.4 The winners and prize-winners of the Olympiad are determined separately for each profile.

7.5 The winners and prize-winners of the Olympiad are approved by the Organizing Committee taking into account the opinion of the Jury for each profile. The Organizing Committee draws up the decision in a protocol and places the lists of winners and prize-winners on the Olympiad website.

7.6 Absolute winners for each profile can be determined from the winners and prize-winners at the suggestion of the Organizing Committee.

7.7. The absolute winners of the Olympiad shall be considered the participants of the Olympiad who scored the highest number of points in the sum of the first (qualifying) and second (final) rounds and whose Olympiad results are characterized by completeness, reliability and unconventionality of solution.

8. Summarizing the results of the Olympiad.

8.1 Based on the final results of the qualifying and final stages, the Olympiad Organizing Committee determines the winners and prize-winners of the Olympiad.

8.2 The lists of winners and prize-winners of the Olympiad shall be published on the Olympiad portal not later than April 10.

8.3 The Organizing Committee sends information about the winners and prize-winners to the partner universities of the Olympiad.

8.4 The winners and prize-winners of the Olympiad shall be awarded with commemorative diplomas. Original memorable diplomas of the winners and prize-winners shall be signed by the Chairman, Vice-Chairmen of the Organizing Committee or members of the Organizing Committee. The awarding of diplomas shall be carried out within the terms set by the Organizing Committee.

8.5 The participants of the Olympiad, who showed high results but were not among the winners and prize-winners, by the decision of the Organizing Committee will be awarded with letters of thanks sent to the participant's place of study, and will be awarded with participant's certificates and diplomas.